

Miami County Solid Waste District
Minutes for the April 16, 2012 Meeting

Attendance: Jon Faust, Craig Boyer, Tom Gustin, Josh Francis, Don Morris, Shirley Mull, Pat Roberts, Samantha Ward, and Carla Smith. Absent: Jim Walker.

At 8:02 A.M. the meeting was called to order by Tom Gustin.

The minutes of March 19, 2012 meeting were presented. Craig Boyer motioned to accept the minutes as is Josh Francis seconded, motion passed.

The April 2012 financial statement was presented by Samantha Ward. Regular monthly bills were presented. The Leffler Tire bill was for the Tire Day which was held March 24. There was a very good turn out with nearly 1,900 tires collected. The Modern Graphics bill was for the envelopes that were used to send out the event flyers, and also for the envelopes to be used for sending out the yearly user fee bills. Comerford and Company bill was for the year end reports that were to be filed with the state and also accounting fees. Craig Boyer moved to approve the financial report as is, Josh Francis seconded, motion passed.

Samantha presented a quote from F & E Check Pros for a digital check processor. The cost for the equipment and software would be split with the treasurer's office. The machine would scan the checks and payment coupons and post payments to the account. Up to 50 checks per minute can be processed. The checks would then be electronically deposited into our bank account immediately. This would cut down the amount of time it takes to process payments (especially the mail payments), and make it easier for our office to address walk in payments and phone calls. The payment coupon and the check image would be scanned into a database, and would give us a searchable and printable record of payments made. We would have the capability to print and mail copies to property owners, or to email copies to owners. Before a contract is signed or purchase made, the Solid Waste Board needs to express interest in the machine so the actual purchase can be made through the commissioners. Don Morris motioned to allow the board's interest in and agreement to purchase the check processing machine. Shirley Mull seconded the motion, and it passed.

There is a possible location for a drop off recycling bin at Eagle's Pointe if the board is interested. The board expressed that they are not interested in putting another location at Eagle's Pointe due to the problems with abuse of the site and illegal dumping in the past. The office has not received very many calls about if or when another bin will be placed there. The board felt that there should be some help from the Homeowner's Association and Rental Office in policing the site if the residents want a bin located there.

Samantha suggested to the board that the billing date be changed to March 15 for the yearly bills. This way, event flyers and bills could be mailed out in the same envelope and save money used on postage to do two separate mailings (event flyers and bills). Samantha had asked Pat Roberts what would be needed to change the date, and Pat indicated a new resolution would have to be made stating the new due date. Craig Boyer motioned to change the billing date to March 15 starting in the year 2013, Shirley Mull seconded, motion passed.

Samantha asked what the possibility would be of putting a facility on the industrial park land near the Sheriff's Department. There would be several different processes to go through, including hiring a state approved architect. The cost would be a major drawback. There are other building possibilities to check into.

Our office has questions about what residents are supposed to do with old scrapped out (cannibalized) TVs that are being brought in to the electronics collection days. The items are essentially trash with no value. Don Morris made a motion to charge residents \$10.00 per trashed TV, which would be collected by R & B Contractor during the electronics collection, Craig Boyer seconded, motion passed.

Craig Boyer motioned to adjourn the meeting at 8:58 AM, Shirley Mull seconded, motion passed.

Respectfully submitted,